



Republic of the Philippines  
**Department of Education**  
REGION VII - CENTRAL VISAYAS  
SCHOOLS DIVISION OF DUMAGUETE CITY

Office of the Schools Division Superintendent

SEP 15 2023

DIVISION MEMORANDUM  
No. 315, s. 2023

**WORKSHOP ON PHILIPPINE PROFESSIONAL STANDARDS FOR SCHOOL HEADS  
(PPSSH) AND TARGET SETTING**

To: Assistant Schools Division Superintendent  
Chiefs, CID and SGOD  
Education Program Supervisors/Specialists  
Heads of Public Elementary and Secondary Schools  
All Others Concerned

1. In line with the commitment of this Office to support school heads so they can better perform their roles in schools, including the improvement of teacher quality this office through the Human Resource and Learning and Development section in coordination with the Curriculum Implementation Division shall conduct a **Workshop on Philippine Professional Standards for School Heads and Target Setting** on October 2-4, 2023 at DepED Dumaguete Convergence Zone.
2. The activity aims to identify objectives, performance indicators and means of verifications during assessment of the different strands of the PPSSH; engage school heads to actively embrace continuing effort to attain high level of proficiency; and provide support by facilitating uniform assessment of performance.
3. Participants in this training are the school Heads and Assistant School Heads of the elementary and secondary schools, CID and SGOD Personnel.
4. A registration fee of Php1,500.00 shall be collected to each of the participant chargeable against School MOOE Fund for the School Heads, and Division MOOE Fund for the Division Personnel participants, subject to the usual accounting and auditing rules and regulations.
5. School Heads are directed to bring a laptop, hard copy of the DepED Order No. 24, s. 2020 and a printer during the entire duration of the workshop.
6. Facilitators are enjoined to conduct a meeting on September 20, 2023, 9AM at DepED Convergence Zone to finalize workshop materials.
7. Attached is the Training Matrix, Training Management Team and the Working committee for your guidance and reference.
8. Immediate wide dissemination and compliance of this Memorandum are directed.

FOR SDS:

**CASIANA P. CABERTE, Ph.D., CESO VI**  
OIC-Office of the Schools Division Superintendent

**ATTY. ESTER A. FUTALAN, Ed.D.**  
Assistant Schools Division Superintendent  
Officer-In-Charged



Address: Taclobo, Dumaguete City, Negros Oriental  
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 SCHOOLS DIVISION OF DUMAGUETE CITY

**WORKSHOP ON PPSSH AND TARGET SETTING OF SCHOOL HEADS**

October 2-4, 2023, DepED Dumaguete Convergence Zone

MATRIX OF ACTIVITIES			
Time	Day 1	Day 2	Day 3
7:30-8:00	Registration	MOL	MOL
8:00 – 8:00 AM	Preliminaries	<b>Workshop 3</b> Domain: Focusing on Teaching and Learning <b>Dr. Miraluna Albina/ Dr. Rosennie Sarana</b>	Continuation of workshop 5
9:00-9:40 AM	Rationale <b>Atty Ester Futralan, Ed.D.</b> Assistant Schools Division Superintendent		Presentation of Output
AM Break			
10:00-11:00 AM	PPSSH Framework <b>Dr. Juditha O. Mapue</b> CID- Chief	Continuation of Workshop 3	Presentation of Division Targets <b>Facilitator: Mrs. Lunedi Naldoza</b>
11:00-12:00 NN	<b>Workshop 1</b> Domain: Leading Strategically (Identifying Objectives, Means of verification and Performance Indicators) <b>Facilitators: Dr. Sofia A. Tundag/ Dr. Sarah Catabay</b>	<b>Workshop 4</b> Domain: Developing Self and Others <b>Facilitators: Mrs. Joesan Ramos/Dr. Wenerita Miraflor</b>	Target Setting of School Principals
Lunch Break			
1:00- 2:30 PM	Continuation of Workshop 1	Continuation of Workshop 4	Presentation of Targets
2:30-2:40 PM	Afternoon Break		
2:40-3:00 PM	<b>Workshop 2</b> Domain: Managing School Operations and Resources (Objectives, MOV's and Performance Indicators) <b>Facilitators: Dr. Lilybeth Estrosos/ Dr. Victoria Maquiling</b>	<b>Workshop 5</b> Domain: Building Connections <b>Facilitators: Dr. Antonietta Vendiola/ Mr. Jose Miraflor Jr./Mr. Angelo Sayson</b>	Critiquing and Feed backing
3:00-4:00 PM			Closing Program
4:00-4:30 PM			
4:30- 5:00 PM			
Process Observers	Miss. Prim Rose Santiago	Dr. Lilybeth Estrosos	Mrs. Cherry Lita Bulata
Classroom Manager	Mr. Sean Adrian Guardiano	Miss Prim Rose Santiago	Mr. Sean Adrain Guardiano



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**TRAINING MANAGEMENT TEAM**

Over-all Chair: Dr. Antonieta P. Vendiola- OIC Chief -SGOD  
L and D Focal: Mr. Angelo Sayson/ Mrs. Joesan Ramos

Facilitators: Dr. Juditha O. Mapue- CID Chief  
Dr. Miraluna Albina  
Dr. Antonieta Vendiola  
Dr. Sarah Catabay  
Dr. Sophia Tundag  
Dr. Victotria Maquiling  
Mrs. Joesan Ramos  
Mr. Jose Miraflor Jr.  
Dr. Miraluna Albina  
Dr. Winerita Miraflor  
Dr. Lilybeth Estrosos

Process Observers/Classroom Managers: Mrs. Prim Rose Santiago  
Mr. Sean Adrian Guardiano  
Dr. Lilybeth Estrosos

Monitoring and Evaluation: Mrs. Cherry Lita Bulata  
Mrs. Lunedi Naldoza

Secretariat/Attendance: Ms. Cyndi Gerangaya  
Mrs. Maristela Deluvio

**TRAINING COMMITTEE MEMBERS**

Program/Invitation: Mr. Angelo Sayson  
Mrs. Joesan Ramos  
Mr. Nikki Palencia

Certificates: Chair: Mrs. Prim Rose Santiago  
Mr. Sean Adrian Guardiano

Food/Supply: Chair: Mrs. Heidi Rendoque  
Mr. Leo Brillo  
Mrs. Lalaine Anadon

Medical: Chair: Dr. Christopher Uy  
Ms. Charisse Lim

Physical Set-up/ Cleanliness and Sanitation: Mrs. Monina U. Lacson  
Mr. Walden Pinili  
Mr. Harvey De Jesus

ICT: Mrs. Kim Faburada  
Mr. Bradley Besario



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