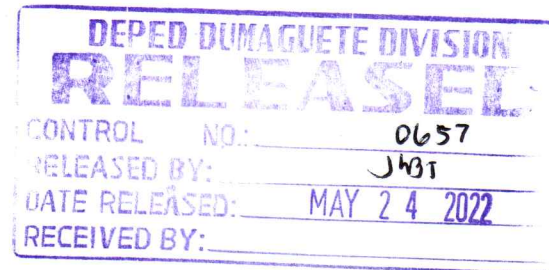




Republic of the Philippines
Department of Education
REGION VII - CENTRAL VISAYAS
SCHOOLS DIVISION OF DUMAGUETE CITY



Office of the Schools Division Superintendent

May 24, 2022

UNNUMBERED MEMORANDUM

MONITORING OF THE EXPANDED F2F IMPLEMENTATION

To: Asst. Schools Division Superintendent
Chiefs, CID/SGOD
Division Validation Team
All Others Concerned

1. To constantly be updated of the ongoing conduct of the F2F classes and to better prepare schools management on their response to various critical incidences, this office will be conducting a regular monitoring and gathering of feedback from schools implementing the limited face-to-face classes.
2. The data accumulated by the monitoring team shall be used by this office to prepare policy interventions and actions to further safeguard the learners and personnel in their respective schools.
3. The Division Assessment Team shall use the attached tool to indicate their observations of the different processes adopted by the participating schools while using the following methods to generate information:
 - a. sample surveys;
 - b. ocular observations;
 - c. Interviews;
 - d. focus group discussions; and
 - e. other existing documents.
4. For strict compliance.


GREGORIO CYRUS R. ELEJORDE, Ed.D., CESO V
Schools Division Superintendent



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Annex A

School	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
RTPM-DSHS	ALBINA	BULATA	GUARDIANO	ZERNA	UY
PHS	BULATA	ALBINA	BULATA	GUARDIANO	ZERNA
NCES	ZERNA	GUARDIANO	ALBINA	BULATA	GUARDIANO
MMES	UY	ZERNA	UY	ALBINA	BULATA
ADMES	NALDOZA	UY	ZERNA	NALDOZA	ALBINA
WCES	ALBINA	NALDOZA	UY	ZERNA	NALDOZA
WCSES	BULATA	ALBINA	NALDOZA	UY	ZERNA
BATES	GUARDIANO	BULATA	ALBINA	GUARDIANO	UY
SCES	ZERNA	GUARDIANO	BULATA	ALBINA	GUARDIANO
HFGMES	NALDOZA	UY	GUARDIANO	BULATA	NALDOZA





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MONITORING OF LIMITED FACE TO FACE CLASSES

Date: _____

Name of School: _____ Name of School

Head: _____

INDICATORS	Please put a check mark in the appropriate column		REMARKS
	OBSERVED	NOT OBSERVED	
1. School entry and exit procedures / protocols are followed and well undertaken			
2. Triage complete with basic equipment and supplies is properly manned			
3. Traffic inside the campus is well-managed			
4. Signages and directional arrows are in place			
5. Clinic and isolation areas are equipped with basic equipment and supplies responsive to clients needs.			
6. Classroom entry procedures are well-undertaken			
7. Recommended class size based on allowable classroom capacity is strictly followed			
8. Seats and other room furnitures are well-arranged			
9. Rooms are well -ventilated,			





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windows and doors opened for free air passage			
10.Campus promotes a child-friendly learning environment			
11.School personnel are all present, taking the lead in the implementation of health and safety protocols			
12. Disinfection/Decontamination is done immediately after the conduct of the daily F2F classes.			
13. Handwashing facilities are well-maintained.			
Other Concerns			
Other Concerns			

Monitored by:

