

Republic of the Philippines  
Department of Education  
Region VII, Central Visayas  
**DIVISION OF DUMAGUETE CITY**  
Dumaguete City

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MAY 8 2018

DIVISION MEMORANDUM  
No. 193, s.2018

May 8, 2018


**CONDUCT OF THE 2018 DRRM CONTINGENCY PLANNING**

To: Assistant Schools Division Superintendent  
Chiefs, CID & SGOD  
Education Program Supervisors  
Public Elementary and Secondary School Heads  
School DRRM Coordinators  
All Others Concerned

1. In order to set out an organized, planned and coordinated course of action to be followed in case of an emergency or disaster, this office announces the conduct of a Contingency Planning on May 11, 2018, 8:00am to 5pm at Magsaysay Memorial Elementary School, Pulantubig, Dumaguete City.
2. Participants to the planning are the Division DRRM Coordinators, School Heads and DRRM Coordinators of the public elementary and secondary schools in the division who shall also bring laptops and relevant data on the items enumerated in pages 6-7 of the SDRRM Manual Booklet 2 (Student-led School Watching and Hazard Mapping, Community Hazards, Building Inspection including Fire Safety, Basic Education Profile and School Risk Assessment) which will serve as basis in accomplishing the plan.
3. Lunch will be served to the participants chargeable to 2018 DRRM Funds subject to usual accounting and auditing rules.
4. Immediate dissemination and compliance to this Memorandum are desired.

For the SDS:

**EVANGEL M. LUMINARIAS, Ph.D, CESO V**  
Schools Division Superintendent

  
**JUDITHA O. MAPUE, Ed.D**  
Chief, Curriculum Implementation Division  
Officer In-Charge

