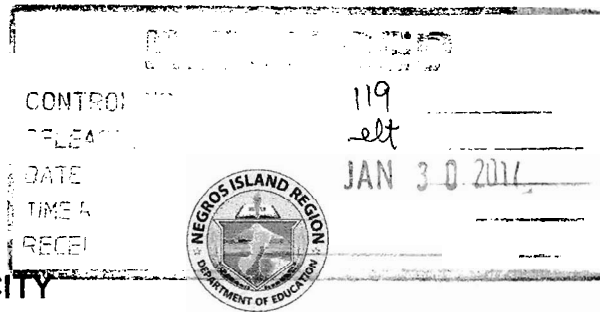




Republic of the Philippines  
Department of Education  
Negros Island Region  
DIVISION OF DUMAGUETE CITY  
Dumaguete City



January 30, 2017

**DIVISION MEMORANDUM**

No. 32, s. 2017

**SCHEDULE FOR THE SELECTION PROCESS OF APPLICANTS FOR  
KINDERGARTEN, GRADES 1 – 10, SENIOR HIGH SCHOOL  
TEACHING POSITIONS FOR SY 2017 – 2018**

To : ASDS  
Chiefs SGOD and CID  
Heads, Public Elementary and Secondary Schools

1. The schedule for the selection process for Kindergarten, Grades 1 – 10 and Senior High School Teacher Applicants for School Year 2017 – 2018 is herein announced for the information and guidance of all concerned.

Activity	Inclusive Dates	Venue	Time
Submission of application documents/requirements to the school the applicant intends to teach	January 27 to February 17, 2017	Intended School	8:00 AM to 5:00 PM
Orientation Meeting of ALL Kindergarten and Grades 1 – 10 Teacher Applicants	February 16, 2017	Division Convergence Zone, Schools Division Office	2:00 – 5:00 PM
Orientation Meeting of ALL Senior High School Teacher Applicants	February 17, 2017	Division Convergence Zone, Schools Division Office	2:00 – 5:00 PM
Pre – Evaluation of Application Requirements/Documents by the School Ranking Committee	February 20 – 23, 2017	School	
Submission of the School's List of Teacher Applicants	February 24, 2017	Division Office	8:00 AM – 5:00 PM

Interview of Applicants for Kindergarten, Grades 1 – 10 and SHS Teaching Positions	March 6 – 17, 2017 (Excluding Weekends & Holidays)	Division Convergence Zone, Schools Division Office	8:00 AM – 5:00 PM
Demonstration Teaching and Validation of Special Skills	March 20 – 31, 2017 (Excluding Weekends & Holidays)	Division Convergence Zone, Schools Division Office	8:00 AM – 5:00 PM
Publication of Results for Validation and Evaluation	April 5 - 14, 2017 (Excluding Weekends & Holidays)	DepEd Dumaguete Website ( <a href="http://www.dumaguete.depedro7gov.ph">www.dumaguete.depedro7gov.ph</a> )	
Publication of the Registry of Qualified Applicants (RQA)	April 17, 2017	DepEd Dumaguete Website ( <a href="http://www.dumaguete.depedro7gov.ph">www.dumaguete.depedro7gov.ph</a> )	

2. English Proficiency Test will be announced later.
3. Changes in the abovementioned schedule will be disseminated through a memorandum.
4. Enclosed herewith is the list of requirements for Kinder to Grade 10 Teacher Applicants (per **DepEd Order No. 7, s. 2015**) and for Senior High School Teacher applicants (per **DepEd Order No. 3, s. 2016**). The DepEd Orders can be downloaded from DepEd Website: [www.deped.gov.ph](http://www.deped.gov.ph))
5. Immediate dissemination of this Memorandum to all concerned is desired.

  
**EVANGEL M. LUMINARIAS, Ph.D., CESO V**  
 Schools Division Superintendent