

Republic of the Philippines
 Department of Education
 Negros Island Region
DIVISION OF DUMAGUETE CITY
 Dumaguete City



April 26, 2018

DIVISION MEMORANDUM

To : ASDS
 Chiefs, SGOD and CID
 Public Elementary & Secondary School Heads

From : **Dr. Evangel M. Luminarias, CESO V**
 Schools Division Superintendent

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CONTROL NO.	651
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Subject : Performance Evaluation of Elementary & Secondary School Heads


- Please be informed that the Performance Evaluation of Public Elementary and Secondary School Heads is scheduled on **April 30 to May 7, 2018**.
- In view of this, school heads are expected to prepare the necessary documents for the assessment and evaluation of their performance for the School Year 2017 – 2018.
- For guidance in the preparation of supporting documents, please download from the Division Website the Performance Assessment Guide for School Heads (depeddumaguete.com.ph, go to "Resources Menu" then click "other downloads" a sub-menu of Downloads, look for the file entitled Performance Assessment Guide for School Heads).
- Please be guided by the hereunder daily schedule of performance evaluation.

Name of School	School Head	Time	Date
			Monday
			April 30, 2018
Junob E/S	Eudes Beltran	8:00 – 8:30	Wednesday
			May 2, 2018
Batinguel E/S	Barsilisa Patrimonio	8:00 – 8:30	Thursday May 3, 2018
Candau-ay E/S	Rosana Marinas	8:45 – 9:15	
North City E/S	Julita Olasiman	9:30: – 10:00	
Amador Dagudag MES	Archites Daksla	10:15 – 10:45	
Calindagan E/S	Edilberta Calbog	11:00 – 11:30	
Babajuba E/S	Nancy Faustorilla	1:30 – 2:00	
West City – SES	Bernadith de Jesus	2:15 – 2:45	
West City – ECLC	Sofia Tundag	3:00 – 3:30	
West City E/S	Noel Bayno	3:45 – 4:15	

Name of School	School Head	Time	Date
Camanjac E/S	Gemma Cherrypie A. Teves	8:00 – 8:30	Friday May 4, 2018
Camanjac NHS	Erenea M. Landa	8:45 – 9:15	
Balugo E/S	Rogelio Abao, Jr.	9:30: – 10:00	
Cadawinonan E/S	Edna Y. Bato	10:15 – 10:45	
Dumaguete City H/S	Eleuteria B. Abiquibil	11:00 – 11:30	
City Central E/S	Lilybeth P. Estrosos	1:30 – 2:00	
RTPM - DSHS	Gina Anqui	2:15 – 2:45	
Junob NHS	Florante D. Cenas	8:00 – 8:30	Monday May 7, 2018
Cantil-e E/S	Sheldon Serion	8:45 – 9:15	
Hermenegilda FGMES	Ediltrudes B. Dales	9:30: – 10:00	
Hermenegilda FGMHS	Claudio A. Sun	10:15 – 10:45	
South City E/S	Cynthia Visperas	11:00 – 11:30	
Magsaysay MES	Julius Silot	1:30 – 2:00	
Piapi HS	Luisito B. Mapue	2:15 – 2:45	
Taclobo NHS	Maritza Ributazo	3:00 – 3:30	

5. School Heads who will opt to be evaluated earlier may be slated on the dates with few or vacant schedules. Please inform the office of the Assistant Schools Division Superintendent for proper adjustment of schedules.

6. For your information, guidance and compliance.


 EVANGEL M. LUMINARIAS, Ph.D., CESO V
 Schools Division Superintendent
