



Republic of the Philippines  
**Department of Education**  
 Negros Island Region  
**DIVISION OF DUMAGUETE CITY**  
 Dumaguete City

**RELEASED**

CONTROL NO. : 1374  
 RELEASED BY : elt  
 DATE RELEASED : DEC 05 2017  
 RECEIVED BY :  
 KAGABIRAN NG EDUKASYON  
 REPUBLIKA NG PILIPINAS

**DIVISION MEMORANDUM**

December 5, 2017

**DESIGNATION OF THE SCHOOLS OFFICER-IN-CHARGE**

To: Asst. Schools Division Superintendent  
 Chief Curriculum & Implementation Division  
 Chief, School Governance and Operations Division  
 Education Program Supervisors  
 Public Elementary & Secondary School Heads  
 All Others Concerned

1. In view of the School Head who will be attending the Validation on the Development of the Basic Education Monitoring and Evaluation Framework and Regional Rollout of the School Heads Development Program (SHDP) Foundation Course Module 2/Leave with Pay, you are hereby designated as Officer-In-Charge:


School	Principal	Officer-In-Charge	Date
WCECLC	Sofia A. Tundag	Mrs. Geraldine P. Minez	Nov. 27 – Dec. 1, 2017
RTPM-DSHS	Mrs. Ma. Gina S. Anqui	Mrs. Ferrera E. Oira	Dec. 4 – 5, 2017

2. As Officer-In-Charge, you shall assume routinary functions relative to school management and operation except for matters with financial consideration until the School Head return to Office. Major Issues and concerns shall be referred to this **Office** for immediate and appropriate actions through the following contact numbers (035) 421-0916 ; 225-3555 ; 225-0603; 421-0902 (Attn: Dr. Nelson A. Caday, Chief-SGOD).

3. Immediate dissemination of and compliance with this Memorandum are desired.

For the Schools Division Superintendent:

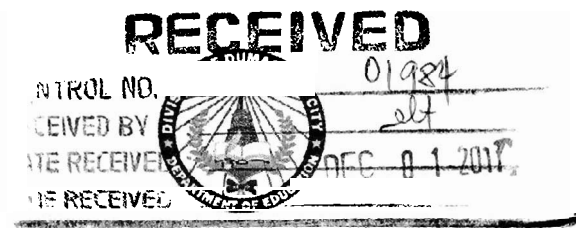
**EVANGEL M. LUMINARIAS, Ph.D., CESO V**  
 Schools Division Superintendent

  
**NERI C. OJASTRO, Ed.D., CESE**  
 Assistant Schools Division Superintendent  
 Officer-In-Charge



Republic of the Philippines  
Department of Education  
Region VII, Central Visayas  
Division of Dumaguete City

**WEST CITY EXCEPTIONAL CHILD LEARNING CENTER**  
Dumaguete City



November 23, 2017

**DR. EVANGEL M. LUMINARIAS, CESO V**  
Schools Division Superintendent  
Division of Dumaguete City

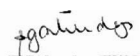
Madam:

I will be attending the Validation Workshop on the Development of the Basic Education Monitoring and Evaluation Framework and Regional Rollout of the School Heads Development Program (SHDP) Foundation Course Module 2 at DepEd Ecotech Center, Lahug Cebu City on November 27 to December 1, 2017 .

In this connection, I am recommending Mrs. Geraldine P. Minez, Teacher III to be the Officer-In-Charge with contact no. 09274572109.

Thank you very much. God bless.

Very truly yours,

  
**SOFIA A. TUNDAG**  
Principal



Republic of the Philippines  
 Department of Education  
 Negros Island Region  
**DIVISION OF DUMAGUETE CITY**  
 Dumaguete City



November 9, 2017

**TRAVEL ORDER**

No. 273, s. 2017

TO

**Mr. Luisito B. Mapue**  
 MT II, OIC Principal, PHS  
 ✓ **Mr. Claudio A. Sun Jr.**  
 HT II, HFGMHS  
**Mr. Alden Rabina**  
 Asst. Principal, DCHS  
**Mrs. Suzette Bagnol**  
 HT I, NCES  
**Mrs. Sofia A. Tundag**  
 Principal II, WCECLC

<b>RELEASED</b>	
CONTROL NO. :	1157
RELEASED BY :	elt
DATE RELEASED :	NOV 09 2017
TIME RELEASED :	
RECEIVED BY :	

FROM

**EVANGEL M. LUMINARIAS, Ph. D., CESO V**  
 Schools Division Superintendent

PURPOSE

**To participate in the Regional Rollout of the School Heads Development Program (SHDP) Foundation Course**

DATES

**November 13-18, 2017- Module 1**  
**November 27-December 1, 2017 – Module 2**  
**December 10-16, 2017 – Module 3**

VENUE/PLACE :

**DepEd Ecotech Center, Sudlon Lahug, Cebu City**

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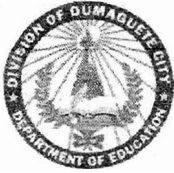
ALLOWED/CHARGED TO:

(Subject to the usual accounting and auditing rules and regulations)

- : **Transportation and other incidental expenses**
- : Registration
- : Transportation only
- : On Official Time Only
- : **Charged to School MOOE Funds**
- : Charged to SHDP Funds

*The aforementioned participant/s is/are required to submit a copy of the Certificate of Participation/Appearance to this office for record purposes.*

*Evangel*  
**EVANGEL M. LUMINARIAS, Ph. D., CESO V**  
 Schools Division Superintendent



Republic of the Philippines  
Department of Education  
Negros Island Region  
**DIVISION OF DUMAGUETE CITY**  
Dumaguete City



**RELEASED**

**TRAVEL ORDER**  
No. 294, s. 2017

CONTROL NO.	1229
RELEASED BY	elt
DATE RELEASED	NOV 27 2017
TIME RELEASED	
RECEIVED BY	

TO : **Sofia A. Tundag**  
Principal II - WCECLC

FROM : **DR. EVANGEL M. LUMINARIAS, Ph.D., CESO V**

SUBJECT : **TRAVEL ORDER**

PURPOSE : **To attend the Validation Workshop on the Development of the Basic Education Monitoring and Evaluation Framework**


DATE : **November 27-30, 2017**

VENUE/PLACE : **Ecotech Center, Sudlon, Lahug, Cebu City**

<b>ALLOWED/CHARGED TO</b>	:	(Subject to the usual accounting and auditing rules and regulation)
<u>                  X                  </u>	:	Transportation and other expenses
<u>  </u>	:	Registration Fee
<u>  </u>	:	On official time only
<u>  </u>	:	Charged to BSP Fund
<u>  </u>	:	Charged to local SEF funds
<u>  </u>	:	Charged to Local Funds/Division MOOE
<u>  </u>	:	Charged to School /Division MOOE/ Funds
<u>  </u>	:	Local DRRM MOOE FUNDS

For the SDS:

**EVANGEL M. LUMINARIAS, Ph.D., CESO V**  
Schools Division Superintendent

  
**NELSON A. CADAY, Ed.,D.**  
Chief, SGOD  
Officer-In-Charge



Republic of the Philippines  
Department of Education  
Region VII, Central Visayas  
Division of Dumaguete City  
**RAMON TEVES PASTOR MEMORIAL  
DUMAGUETE SCIENCE HIGH SCHOOL**  
Dumaguete City



December 1, 2017

**DR. EVANGEL M. LUMINARIAS, CESO V**  
Schools Division Superintendent  
Taclobo High School Compound  
Taclobo, Dumaguete City 6200

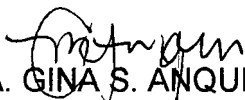
<b>RECEIVED</b>	
CONTROL NO. :	01997
RECEIVED BY :	elt
DATE RECEIVED :	DEC 01 2017
TIME RECEIVED :	

Madam:

I have the honor to recommend Mrs. Ferrera E. Oira, Sec. Sch. Tchr. III of this school as Officer-in-Charge while the undersigned is on Leave with Pay on December 4-5, 2017.

Thank you.

Very truly yours,

  
MA. GINA S. ANQUI  
Principal II