



Republic of the Philippines
Department of Education
Negros Island Region
DIVISION OF DUMAGUETECITY
DumagueteCity

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CONTROL NO. :	671
RELEASED BY :	elt
DATE RELEASED :	AUG 30 2017
TIME RELEASED :	
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DIVISION MEMORANDUM

August 29, 2017

DESIGNATION OF THE SCHOOL'S OFFICER-IN-CHARGE

To: Asst. Schools Division Superintendent
Chief Curriculum & Implementation Division
Chief, School Governance and Operations Division
Education Program Supervisors
Public Elementary & Secondary School Heads
All Others Concerned

1. In view of the School Heads' PPMP, AIP, & APP Finalization Seminar-Workshop in compliance with the Revised IRR of RA 9184 on **August 30 to Sept. 1, 2017** at Sipalay, Negros Occidental, the following are designated as Officer-In-Charge:

School	Principal	Officer-In-Charge	Date
SCES	Mrs. Edilberta A. Calbog	Mrs. Enriqueta a. Baylon	August 30, 2017
CANDES	Mrs. Rosanna M. Marinas	Mrs. Lolita D. Dago-oc	August 30, 2017
ADMES	Mrs. Zoe A. Menguito	Mrs. Darlene Agala	August 30, 2017
HFGMHS	Mr. Cladio A. Sun	Mrs. Christy Eve. S. Sienes	August, 30-31, 2017
BATES	Mr. Exuperio Bantoto	Mrs. Rosemarie C. Balasabas	August 30, 2017
BALES	Mr. Rogelio abao, Jr.	Mr. Anito A. Casal	August 30, 2017
CAMES	Mr. Noel L. Bayno	Dr. Alejandra V. Miramon	August 30, 2017
CNHS	Mrs. Ereneia M. Landa	Mr. Carlito B. Ybio	August 30 -31, 2017
DCHS	Mrs. Eleuteria B. Abiquibil	Mrs. Dezeree Alvarez Mr. Heracleo Patrimonio	August 30 -31, 2017
JNHS	Mr. Florante D. Cenas	Mrs. Catherine L. Partosa	August 30-31, 2017
PHS	Mr. Luisito B. Mapue	Mrs. Ruth T. Carlon	August 30-31, 2017
RTPM DSHS	Mrs. Ma. Gina S. Anqui	Mrs. Melinda C. Favor	August 30-31, 2017
THS	MRS. Maritza S. Ributaso	Mrs. Loreta C. Tayko	August 30-31, 2017
SPED	Mrs. Bernadith De Jesus(Attending the Finalization of MFAT, Puerto Princesa Palawan)	Mrs. Meguelita Pis-an	August 28-Sept. 1, 2017

2. As Officers-In-Charge, you shall assume routinary functions relative to school management and operation except for matters with financial consideration until the School Heads return to Office. Major Issues and concerns shall be referred to this **Office** for immediate and appropriate actions through the following contact numbers (035) 421-0916 ; 225-3555 ; 225-0603; 421-0902 (Attn: Dr. Nelson A. Caday, Chief-SGOD).

3. Immediate dissemination of and compliance with this Memorandum are desired.

DR. EVANGEL M. LUMINARIAS, CESO V
Schools Division Superintendent

Eml/nac/sgod