



Republic of the Philippines
Department of Education
Negros Island Region
DIVISION OF DUMAGUETECITY
Dumaguete City

RELEASED

CONTROL NO. : 546
RELEASED BY : elj
DATE RELEASED : AUG 08 2017
TIME RELEASED :
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KAGAWARAN NG EDUKASYON
REPUBLICA NG PILIPINAS

DIVISION MEMORANDUM

August 8, 2017

DESIGNATION AS OFFICER-IN-CHARGE

To: Asst. Schools Division Superintendent
Chief Curriculum & Implementation Division
Chief, School Governance and Operations Division
Education Program Supervisors
Public Elementary & Secondary School Heads

1. DepEd NIR leads the Training of Developmentally Appropriate Practices in the Early Language, Literacy and Numeracy (DAP-ELLN) at Plaza Maria Luisa Suites Inn, Dumaguete City on **August 6-14, 2017**.
2. In order to ensure the smooth operation & management of the schools, the following are the designated **Officer-In-Charge** while the concerned School Heads attend the aforesaid activity:

School	Principal	Officer-In-Charge	Date
CADES	Mrs. Rosanna Marinas	Mrs. Lolita O. Dago-oc	August 13-14, 2017
		Mr. Brian T. Samonte	August 6-10, 2017
BALES	Mr. Rogelio B. Abao, Jr.	Mr. Anito A. Casal	August 6-14, 2017

3. As Officers-In-Charge, they will ensure the smooth school operation and give extra importance on the safety/security of the pupils/students until the School Heads return to office. Major issues and concerns relative to school operation shall be referred to this **Office** for immediate and appropriate actions through the following hotlines (035) 421-0916 ; 225-3555 ; 225-0603; 421-0902.
4. Immediate dissemination of and compliance with this Memorandum are desired.

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EVANGEL M. LUMINARIAS, Ph.D., CESO V
Schools Division Superintendent

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DIVISION MEMORANDUM

August 8, 2017

DESIGNATION AS OFFICER-IN-CHARGE

To: Asst. Schools Division Superintendent
Chief Curriculum & Implementation Division
Chief, School Governance and Operations Division
Public Elementary School Heads
All Others Concerned

1. In view of the Training on Developmentally Appropriate Practices in the Early Language, Literacy, and Numeracy at Plaza Maria Luisa Suites Inn, Dumaguete City on August 7-14, 2017, the following are designated Officer-In-Charge (OIC) of the school:

School	Principal	Officer-In-Charge	Date
CALES	Mr. Julius D. Silot	Mrs. Jenie R. Musketer	August 7, 2017
		Mr. Domilo R. Bilandal	August 8, 2017
		Mrs. Raquel D. Tasic	August 9, 2017
		Mrs. Cacita L. Balais	August 10, 2017
		Mrs. Marife M. Gonzales	August 11, 2017
		Mrs. Jenie R. Musketer	August 12, 2017
		Mrs. Tresita A. de la Pena	August 14, 2017

2. As Officers-In-Charge, they will ensure the smooth school's operation and give extra importance on the safety/security of the pupils/students until the school head returns to Office. Major Issues and concerns relative to the school management shall be referred to this **Office** for immediate and appropriate actions through the following contact numbers (035) 421-0916 ; 225-3555 ; 225-0603; 421-0902(Attn Dr. Nelson A. Caday, Chief, SGOD).

3. Immediate dissemination of and compliance with this Memorandum are desired.


EVANGEL M. LUMINARIAS, Ph.D., CESO V
Schools Division Superintendent

nac/sgod