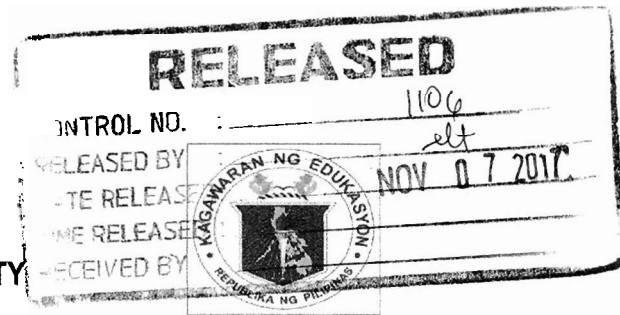


Republic of the Philippines  
**Department of Education**  
Negros Island Region  
**DIVISION OF DUMAGUETECITY**  
Dumaguete City



**DIVISION MEMORANDUM**

November 6, 2017

**DESIGNATION OF THE SCHOOLS' OFFICER-IN-CHARGE**

To: Asst. Schools Division Superintendent  
Chief Curriculum & Implementation Division  
Chief, School Governance and Operations Division  
Education Program Supervisors  
Public Elementary & Secondary School Heads  
All Others Concerned

1. In view of the School Heads Seminars attended, the following are designated as Officer-In-Charge:

School	Principal	Officer-In-Charge	Date
RTPM-DSHS	Mrs. Ma. Gina S. Anqui	Mrs. Merlinda C. Favor	October 24-27, 2017
PHS	Mr. Luisito B. Mapue	Ms. Alexi A. Duran	November 6, 2017
		Mrs. Jacqueline M. Detalla	November 7, 2018
		Mrs. Emmalou A. Solitana	November 8, 2017
		Mrs. Marie Fe F. Gallardo	November 9, 2017

2. As Officers-In-Charge, they shall assume routinary functions relative to school management and operation except for matters with financial consideration until the School Heads return to Office. Major issues and concerns shall be referred to this **Office** for immediate and appropriate actions through the following contact numbers (035) 421-0916 ; 225-3555 ; 225-0603; 421-0902 (*Attn: Dr. Nelson A. Caday, Chief-SGOD*).
3. Immediate dissemination of and compliance with this Memorandum are desired.

  
**EVANGEL M. LUMINARIAS, Ph.D., CESO V**  
Schools Division Superintendent



EML/nac/sgod



Republic of the Philippines  
Department of Education  
Region VII, Central Visayas  
Division of Dumaguete City  
**RAMON TEVES PASTOR MEMORIAL  
DUMAGUETE SCIENCE HIGH SCHOOL**  
Dumaguete City



October 25, 2017

**DR. EVANGEL M. LUMINARIAS, CESO V**

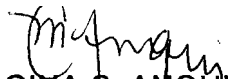
Schools Division Superintendent  
Taclobo High School Compound  
Taclobo, Dumaguete City 6200

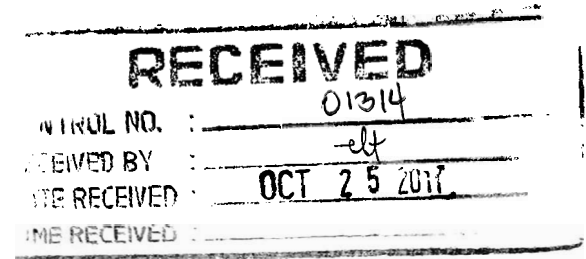
Madam:

I have the honor to recommend **Mrs. Melinda C. Favor**, Master Tchr. I, to be the Officer-in-Charge of this school while the undersigned is on leave starting on October 24-27, 2017.

Thank you.

Very truly yours,

  
MA. GINA S. ANQUI  
Principal II



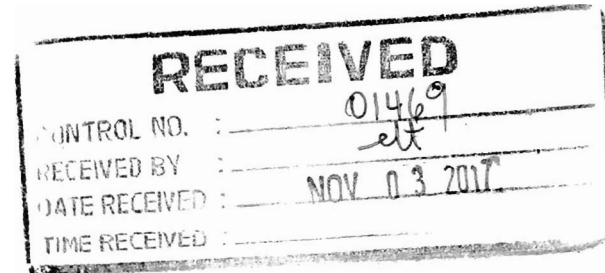


Republic of the Philippines  
Department of Education  
Region VII, Central Visayas  
Division of Dumaguete City  
**PIAPI HIGH SCHOOL**  
Dumaguete City



November 3, 2017

**To: DR. EVANGEL M. LUMINARIAS, CESO V**  
Schools Division Superintendent  
DepEd, Division of Dumaguete City  
Taclobo High School Compound, Taclobo  
Dumaguete City 6200



Madam:

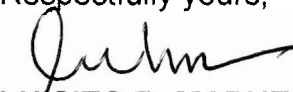
While the undersigned is attending the CESB Accredited Leadership Training Programs for 2017 by Human Resource Innovations and Solutions, Inc., the school shall continue its operation and manage by the following Officer-in-Charge:

Date	Officer-in-Charge
November 6, 2017	Ms. Alexi A. Duran
November 7, 2017	Mrs. Jacqueline M. Detalla
November 8, 2017	Mrs. Emmalou A. Solitana
November 9, 2017	Mrs. Marie Fe F. Gallardo

As Officers-in-Charge, they will assume routinary functions relative to school management and operation except for matters with financial considerations until I return to office. Major issues and concerns shall be referred to your Office for immediate and appropriate actions.

Thank you.

Respectfully yours,

  
**LUISITO B. MAPUE**  
Principal