



Republic of the Philippines
Department of Education
 Negros Island Region
DIVISION OF DUMAGUETECITY
 Dumaguete City

RELEASED
 CONTROL NO. 1245
 RECEIVED BY: -elt
 DATE RECEIVED: DEC 15 2016
 DIVISION OF EDUCATION
 KAGAMARAN NG EDUKASYON
 REPUBLIKA NG PILIPINAS

DIVISION MEMORANDUM

December 9, 2016

DESIGNATION AS OFFICER-IN-CHARGE

To: Asst. Schools Division Superintendent
 Chief Curriculum & Implementation Division
 Chief, School Governance and Operations Division
 Education Program Supervisors
 Public Elementary & Secondary School Heads

1. DepEd NIR leads the rollout of the School Heads Development Program (SHDP) Module 3 at Plaza Maria Luisa Suites Inn, Dumaguete City on **December 12-16, 2016**.
2. In order to ensure the smooth operation & management of the schools, the following are the designated **Officer-in-Charge** while the concerned School Heads attend the aforesaid activity:

School	Principal	Officer-in-Charge
BBJES	Mrs. Archites E. Daksla	Mrs. Mira Luna O. Khu
HFGMES	Mrs. Edeltrudes B. Dales	Mrs. Gena P Quibal

3. As Officers-In-Charge, they will ensure the smooth school operation and give extra importance on the safety/security of the pupils/students until the School Heads return to office. Major issues and concerns relative to school operation shall be referred to this **Office** for immediate and appropriate actions through the following hotlines (035) 421-0916 ; 225-3555 ; 225-0603; 421-0902.
4. Immediate dissemination of and compliance with this Memorandum are desired.

for: **EVANGEL M. LUMINARIAS, Ph.D., CESO V**
 Schools Division Superintendent *MB*

NERI C. OJASTRO
NERI C. OJASTRO, Ed.D., CESE
 OIC, ASSISTANT SCHOOLS DIVISION SUPERINTENDENT



Republic of the Philippines
Department of Education
Region VII, Central Visayas
DIVISION OF DUMAGUETE CITY
BABAJUBA ELEMENTARY SCHOOL
Dumaguete City



December 9, 2016

EVANGEL M. LUMINARIAS, Ph.D. CESO V
Schools Division Superintendent
Taclobo High School Compound
Taclobo, Dumaguete City

Ma'am:

Greetings!

Relative to Numbered Memorandum dated December 5, 2016 entitled School Heads Development Program Foundation Course (SHDP) the undersigned hereby recommends Mrs. MIRA LUNA O. KHU, Teacher III to be the Officer-In-Charge of Babajuba Elementary School from December 12, 2016 to December 16, 2016.

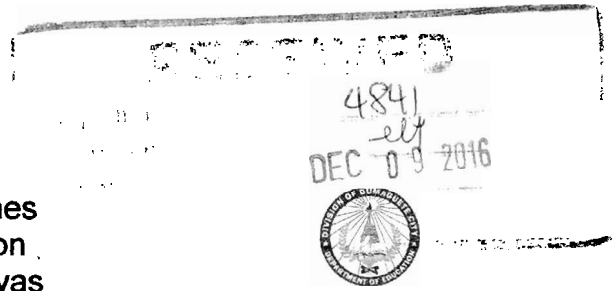
The undersigned is going to attend the said seminar at Ma. Luisa Suites Inn, Dumaguete City Negros Oriental.

Respectfully yours,


ARCHITES E. DAKSLA
Principal



Republic of the Philippines
Department of Education
Region VII, Central Visayas
DIVISION OF DUMAGUETE CITY
BABAJUBA ELEMENTARY SCHOOL
Dumaguete City



December 9, 2016

EVANGEL M. LUMINARIAS, Ph.D. CESO V
Schools Division Superintendent
Taclobo High School Compound
Taclobo, Dumaguete City

Ma'am:

Greetings!

Relative to Numbered Memorandum dated December 5, 2016 entitled School Heads Development Program Foundation Course (SHDP) the undersigned hereby recommends Mrs. MIRA LUNA O. KHU, Teacher III to be the Officer-In-Charge of Babajuba Elementary School from December 12, 2016 to December 16, 2016.

The undersigned is going to attend the said seminar at Ma. Luisa Suites Inn, Dumaguete City Negros Oriental.

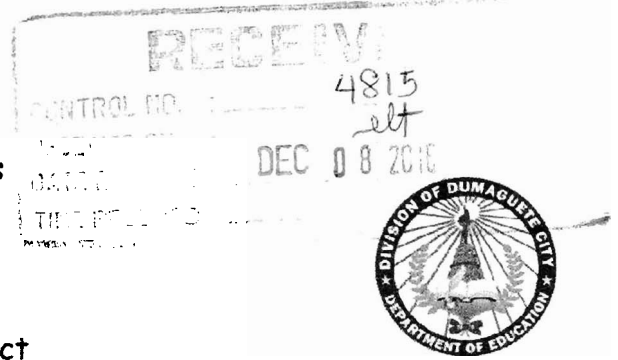
Respectfully yours,


ARCHITES E. DAKSLA
Principal



Republic of the Philippines
Department of Education
Region VII, Central Visayas
Division of Dumaguete City
Dumaguete City South District

HERMENEGILDA F. GLORIA MEMORIAL ELEMENTARY SCHOOL
Banilad, Dumaguete City



December 8, 2016

DR. EVANGEL M. LUMINARIAS, CESO V
Schools Division Superintendent
Division of Dumaguete City
Taclobo High School Compound
Taclobo, Dumaguete City

Through: **DR. NELSON A. CADAY**
Chief, School Governance and Operations Division

Madam:

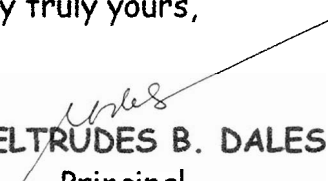
Greetings!

Relative to Regional Memorandum No. 297, s. 2016 dated November 21, 2016 entitled Participants for the Regional Rollout of the School Heads Development Program (SHDP) - Foundation Course (Second Batch-Module 2), the undersigned hereby recommends **Mrs. Gena P. Quibal, Master Teacher II** to be the **Officer-In-Charge of HFGMES from December 12 to 16, 2016.**

The undersigned has been recommended to be one of the participants in the Division of the Dumaguete City on December 11 to 17, 2016 at Plaza Maria Luisa Suites Inn, Dumaguete City.

Thank you.

Very truly yours,


EDELTRUDES B. DALES
Principal